



## **COVID-19 Cleaning program for Laurel Farm Kindergarten for September 2020**

### **Infection risk from surfaces**

The Covid-19 virus moves from person-to-person via droplets from the nose or mouth of an infected person. These are spread when they cough or exhale and the droplets are inhaled by others. However, the virus can also survive out of the body for up to 72 hours on surfaces contaminated by body fluids, such as the droplets from a cough or sputum. A healthy person can then become infected by touching the contaminated surfaces and then touching their eyes, nose or mouth.

The risk of infection depends on many factors, including the:

- type of surface contaminated
- amount of virus shed from the infected individual
- time the individual spent in a place, and the time since they were last there.

The infection risk from the Covid-19 virus following contamination of the environment is known to decrease over time. Evidence suggests that impermeable hard surfaces remain contaminated longer but that, in most circumstances, the risk is likely to be reduced significantly after 72 hours.

### **For cleaning instructions after a suspected COVID-19 case:**

refer to Public Health England guidance: COVID-19: cleaning in non-healthcare settings outside the home

### **For cleaning instructions after a confirmed COVID-19 case:**

follow advice from local PHE team, deep clean necessary

**Never spray a detergent or disinfectant directly on any surface, as it can create splashes, aerosolize particles or make the spill bigger. Instead, apply cleaning agents/disinfectants to cloths/paper towels to decontaminate surfaces.  
(source WHO)**

<b>General Environment Cleaning Program</b>		
<b>Area/Item</b>	<b>Method</b>	<b>Frequency/Comments</b>
<b>Door handles and cabinet handles</b>	Clean with Milton sterilising spray	Several times daily and immediately if soiled
<b>Chairs, dining tables,</b>	Clean with Milton sterilising spray	Daily after use of table for activity and after lunch
<b>Window sills, doors and cabinets.</b>	Clean with Milton sterilising spray	Daily and immediately if soiled e.g. spillage
<b>Carpet in Kitchen</b>	Clean with Milton sterilising spray if soiled	Wash with detergent, warm water and clean utensil is soiled Vacuum clean to remove dirt when children are not present. Vacuum daily
<b>Carpets</b>	Clean with an approved carpet cleaning method  Clean immediately if spillage with sanitising solution and disposable towels	Clean carpets only when children will not be present to ensure the carpet is dry before next use  Clean carpets immediately when soiled with disinfecting solution.  Daily vacuum
<b>Walls/ Ceilings</b>	Clean with warm water and general purpose detergent. If soiled with blood or body fluids, following cleaning, disinfect	Routine cleaning not required except weekly in areas of frequent hand contact, such as lower wall/door frames in areas occupied by the children.
<b>Waste bins</b>	Empty Clean with Milton sterilising spray	Daily and immediately if soiled
<b>Mops and cleaning cloths</b>	Mop heads should be washed in disinfecting solution and air dried Reusable cloths must be laundered daily on a hot wash cycle (at least 60°C) in a washing machine.	Mops after daily use  Cleaning clothes daily

<b>Toy and Supplies Cleaning Program</b>		
<b>Item</b>	<b>Method</b>	<b>Frequency / Comments</b>
<b>Soft toys – if washable only</b>	Machine washed in a hot cycle according to manufacturers instructions.	Weekly If body fluid soiled, take out of use immediately, wash and put away for 14 days.
<b>Hard toys/items that go into the mouth or have been in contact with saliva or other body fluids.</b>	Clean with warm water and disinfecting soap, rinsed and dried thoroughly.  Alternatively, they may be washed in a dishwasher.	After each child's use.
<b>Other hard toys for example dolls house, wooden blocks play kitchen things</b>	Clean with Milton sterilising spray and wipe dry	Weekly or immediately if body fluid soiled.
<b>Sheets and pillowcases, individual cloth towels (if used), face cloths. (None of these items should be shared among children.)</b>	Machine washed in a hot cycle according to manufacturers instructions.	Weekly or after each use if used by different children. Take out of use immediately when visibly soiled.
<b>Blankets and play cloths</b>	Machine wash to manufacturers instructions	Weekly. Take out of use immediately if body fluid soiled and machine wash.
<b>Dress-up clothes</b>	Machine wash to manufacturers instructions	Weekly/Monthly according to usage or more frequently if required.
<b>Baskets or containers for toys</b>	Clean with Milton sterilising spray	Weekly or immediately if body fluid soiled.
<b>Crayons, scissors and brushes</b>	Clean with Milton sterilising spray and pat dry	After each child's use.

<b>Toilet Area Cleaning Program</b>		
<b>Area/Item</b>	<b>Method</b>	<b>Frequency / Comments</b>
<b>Wash hand basins, taps, surrounding counters, soap dispensers.</b>	Clean with Milton sterilising spray and wipe dry	At least daily and immediately if soiled with body fluids.
<b>Both sides of toilet seat, toilet handles, door knobs</b>	Clean with Milton sterilising spray and wipe dry	Handles as much as door handles. At least daily and immediately if soiled with body fluids.
<b>Toilet bowls</b>	Clean with Milton sterilising fluid	At least daily and immediately if soiled.
<b>Potties</b>	Clean with Milton sterilising fluid	Immediately after each use.

<b>Outdoor Area Cleaning Program</b>		
<b>Area/Item</b>	<b>Method</b>	<b>Frequency / Comments</b>
<b>Pots and pans outdoor from mud kitchen or sand pit</b>	Clean with Milton sterilising tablets in large container	Weekly and immediately if soiled with body fluids.
<b>Gate handle</b>	Clean with Milton sterilising spray and wipe dry	Handle twice daily, and immediately if soiled with body fluids.
<b>Outside potty</b>	Clean with Milton sterilising fluid	Immediately after each use.

**Based on Government guidance:**

**- Public Health England guidance: COVID-19: cleaning in non-healthcare settings outside the home**

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

Written by Claude Lebaleur and Rebecka Mau, 16/08/2020

This cleaning programme takes effect from September 2020

To be updated regularly

## Cleaning Rota

Area and or Items to be cleaned	Frequency of cleaning	Days of the week					Manager's signature
		Mon	Tues	Wed	Thur	Fri	
<b>Door handles and cabinet handles</b> K C	3X times daily and immediately if body fluid soiled						
<b>Chairs, dining tables,</b>	Daily after use of table for activity, after lunch and immediately if body fluid soiled						
<b>Window sills, doors and cabinets.</b> X	Weekly and immediately if body fluid soiled						
<b>Carpet in Kitchen</b> K	Wash with Milton disinfectant immediately if body fluid soiled Vacuum clean to remove dirt when children are not present. Vacuum daily						
<b>Carpets</b> K	Clean carpets only when children will not be present to ensure the carpet is dry before next use Clean carpets with Milton disinfectant immediately if body fluid soiled .  Daily vacuum						
<b>Walls/ Ceilings</b>  X for Weekly	Routine cleaning not required except weekly in areas of frequent hand contact, such as lower wall/door frames in areas occupied by the children.						
<b>Waste bins</b> K	Daily and immediately if soiled						

Area and or Items to be cleaned	Frequency of cleaning	Days of the week					Manager's signature
		Mon	Tues	Wed	Thur	Fri	
<b>Mops and cleaning cloths</b>  <b>K C</b>	Mops after daily use  Cleaning clothes daily						
<b>Soft toys – if washable only</b>  <b>K C</b>	Weekly If body fluid soiled, take out of use immediately, wash and put away for 14 days.						
<b>Hard toys/items that go into the mouth or have been in contact with saliva or other body fluids.</b>  <b>K C</b>	After each child's use.						
<b>All hard toys for example dolls house, wooden blocks play kitchen things</b>  <b>X</b>	Weekly or immediately if body fluid soiled.						
<b>Sheets and pillowcases, individual cloth towels (if used), face cloths. (None of these items should be shared among children.)</b>  <b>Parents and C</b>	Weekly or after each use if used by different children. Take out of use immediately when visibly soiled.						
<b>Blankets and play cloths</b>  <b>Parents</b>	Weekly. Take out of use immediately if body fluid soiled and machine wash.						
<b>Dress-up clothes</b>  <b>Parents</b>	Weekly/Monthly according to usage or more frequently if required.						

Area and or Items to be cleaned	Frequency of cleaning	Days of the week					Manager's signature
		Mon	Tues	Wed	Thur	Fri	
<b>Baskets or containers for toys</b> <b>X</b>	Weekly and immediately if soiled.						
<b>Crayons, scissors and brushes</b> <b>K C</b>	Immediately after each use.						
<b>Wash hand basins, taps, taps surrounding, counters, soap dispensers.</b> <b>K</b>	At least daily and immediately if soiled with body fluids.						
<b>Both sides of toilet seat, toilet handles, door knobs</b> <b>K</b>	Handles as much as door handles. At least daily and immediately if soiled with body fluids.						
<b>Toilet bowls</b> <b>K</b>	At least daily and immediately if soiled.						
<b>Potties</b> <b>K</b>	Immediately after each use.						
<b>Pots and pans outdoor from mud kitchen or sand pit</b> <b>K C</b>	Weekly and immediately if soiled with body fluids.						
<b>Gate handle</b> <b>K C</b>	Handle twice daily, and immediately if soiled with body fluids.						
<b>Outside potty</b> <b>K</b>	Immediately after each use.						

**K = Kas**  
**C = Claude**  
**X = Cleaner**